

SUMMER DEPARTURE GUIDE

Everything you need to prepare your home before leaving for summer



DEEP CLEANING

- Perform a full deep clean of the entire condo
- Wipe down all surfaces
- Clean floors, bathrooms, and common areas
- Leave the unit in clean, livable condition



KITCHEN & REFRIGERATOR

- Completely empty the refrigerator
- Wipe down all interior surfaces
- Remove all food items
- Clean and empty dishwasher
- Wash and put away all dishes



TRASH REMOVAL

- Remove ALL trash from the unit
- Dispose of trash properly
- Do not leave trash inside or outside



PLUMBING & WATER

- Flush all toilets
- Leave clean water in each bowl
- Ensure sinks and drains are clear



PROPERTY INSPECTIONS

- Inspections will take place at the end of May 2026
- Unit must meet cleanliness standards
- Lease terms reviewed under Maintenance & Repair



TENANT RESPONSIBILITIES

- Maintain unit in clean and working condition
- Responsible for: light bulbs, air filters, water filters, general upkeep
- Damage from neglect may be charged
- If unit is not properly maintained: professional cleaning may be required. Cost charged to tenant.



COMMUNICATION

- If you are not leaving for summer, notify management
- If plans change, communicate immediately
- Contact: maddoxpremier@gmail.com



WHY THIS MATTERS

These steps help protect the property during vacancy, prevent damage and odors, and ensure a smooth transition into the next lease period.



FINAL NOTES

- Leave your space clean and ready
- Complete all steps before departure
- Communicate any changes early